



JACKSON COUNTY  
TRANSPORTATION DISADVANTAGED  
COORDINATING BOARD

Tuesday, October 27, 2020

10:00 AM Central Time

<https://global.gotomeeting.com/join/915069029>

Dial-In Number: 1-866-899-4679

Conference Code: 915-069-029



**MEMORANDUM**

**TO:** Transportation Disadvantaged Coordinating Board Members and Interested Parties

**FROM:** Kwentin Eastberg, Staff to the Local Coordinating Board

**SUBJECT:** Transportation Disadvantaged Coordinating Board Meeting, October 27, 2020

The Jackson County Transportation Disadvantaged Coordinating Board will meet at the above referenced time and location for the second quarter meeting of FY 2020-2021. If there are any questions, please contact Kwentin Eastberg at 850-488-6211, ext. 105 or by email at [keastberg@arpc.org](mailto:keastberg@arpc.org)

**BOARD AGENDA**

- |   |                           |
|---|---------------------------|
| Call to Order, Introductions<br>Public Comment/Pick up Speaker's card           | Clint Pate<br>Chairman    |
| Roll Call   | Kwentin Eastberg<br>Staff |
| 1. Approval of Meeting Minutes – September 2020                                 |                           |
| a. Approval of Minutes<br>* <b>Action Item</b>                                  | Chairman                  |
| 2. Old Business:  |                           |
| 3. New Business:  |                           |
| a. Community Transportation Coordinator (CTC) Report<br><u>Information Only</u> | Sharon Peeler             |

- b. ARPC Staff Quarterly Report  
Information Only Mr. Eastberg
  - c. Commission for the Transportation Disadvantaged Update  
Information Only Mr. Eastberg
  - d. Grant Review (if applicable)  
**\*Action Item** CTC Staff
4. Other Business
- a. Mobility Week 2020/RideOn Commuter Services  
Information Only - Presentation Pat Maurer
5. **Public Comments:** Any individual who wishes to address the board is requested to fill out a Speaker Request Form obtained from RPC staff.
6. Board Member Comments
7. Adjourn

**The next LCB meeting is scheduled for Tuesday February 2, 2021 at 10:00AM Central Time**

VISIT OUR WEBSITE AT: <http://thearpc.com/what-we-do/transportation-disadvantaged/>  
FOR AGENDA PACKETS, MEETING CALENDARS,  
TRANSPORTATION DISADVANTAGED SERVICE PLANS, AND  
OTHER TRANSPORTATION PLANNING INFORMATION

## TRANSPORTATION DISADVANTAGED DECODER

<b>ABE</b>	Annual Budget Estimate
<b>ADA</b>	Americans with Disabilities Act
<b>AER</b>	Actual Expenditure Report
<b>AHCA</b>	Agency for Health Care Administration
<b>AOR</b>	Annual Operating Report
<b>APR</b>	Annual Performance Report
<b>ARPC</b>	Apalachee Regional Planning Council
<b>BOCC</b>	Board of County Commissioners
<b>CTC</b>	Community Transportation Coordinator
<b>CTD</b>	Commission for the Transportation Disadvantaged (Commission)
<b>CTS</b>	Coordinated Transportation System
<b>DCF</b>	Department of Children & Families
<b>DEA</b>	Department of Elder Affairs
<b>DOE/VR</b>	Department of Education/Vocational Rehabilitation
<b>DOPA</b>	Designated Official Planning Agency
<b>DOT</b>	Department of Transportation
<b>DVA</b>	Department of Veteran Affairs
<b>FAC</b>	Florida Administrative Code
<b>FS</b>	Florida Statutes
<b>FTA</b>	Federal Transit Administration
<b>FY</b>	Fiscal Year
<b>LCB</b>	Local Coordinating Board
<b>MOA</b>	Memorandum of Agreement
<b>MPO</b>	Metropolitan Planning Organization
<b>PE</b>	Public Education
<b>RFP</b>	Request for Proposal
<b>RFQ</b>	Request for Qualifications
<b>SSPP</b>	Safety System Program Plan
<b>TD</b>	Transportation Disadvantaged
<b>TDCB</b>	Transportation Disadvantaged Coordinating Board
<b>TDSP</b>	Transportation Disadvantaged Service Plan
<b>TDTF</b>	Transportation Disadvantaged Trust Fund

## **AGENDA ITEM: 1**

**SUBJECT:** Approval of the minutes from the last quarters Local Coordinating Board (LCB) Meeting.

**BACKGROUND:** The Board shall... Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Commission and the Chairperson of the designated official planning agency.  
Florida Administrative Code Rule 41-2.012(5)(a).

**ATTACHMENTS:** Minutes from the September 2020 LCB Meeting

**REQUESTED ACTION:** A motion and vote to approve the September 2020 Board Meeting minutes.

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**ACTION TAKEN AT MEETING:**



**JACKSON COUNTY  
TRANSPORTATION DISADVANTAGED  
COORDINATING BOARD  
MEETING MINUTES 9/1/20**  
Virtual Meeting



**Call to Order**

Vice-Chairman Ernest McNeill called the meeting to order. Kwentin Eastberg, staff to the Board, called the roll.

**Roll Call & Welcome New Members**

Representation	Member's Name Alternate's Name	Sept. 2020	Nov. 2020	Feb. 2021	June 2021
Chairman	Clint Pate	<b>A</b>			
Elderly	Carrie Crawford	<b>A</b>			
Disabled	(vacant)	<b>(vacant)</b>			
Citizen Advocate	Tiffany Garling	<b>P</b>			
Citizen Advocate/User	(vacant)	<b>(vacant)</b>			
Veterans	Ernest McNeill	<b>P</b>			
Community Action	(vacant)	<b>(vacant)</b>			
Public Education	Charlotte Gardner Tony Pumphrey, alt.	<b>P</b>			
Children at Risk	Janai Grooms Theresa Harrison, alt.	<b>P</b>			
Workforce Dvp Bd	Kenny Griffin Richard Williams, alt.	<b>P</b>			
Medical	Karen Edwards Katrice Davis, alt.	<b>P</b>			
FDOT	Debbie "Toni" Prough Zach Balassone, alt	<b>P</b>			
FDCF	(vacant)	<b>(vacant)</b>			
FDOE/VR	Keith Sutton	<b>P</b>			
FDEA	Denease Rhynes	<b>A</b>			
AHCA	Amie Bounds Cheryl Meeks, alt. Kenyatta Smith, alt. 2	<b>ALT 2</b>			
APD	Octavius Jackson	<b>P</b>			

**P=Present, A=Absent, ALT=Alternate attended, R=Resigned**

**Others Present**

Theresa Harrison	Children at Risk Alternate
Katrice Davis	Medical Alternate
Sharon Peeler	JTrans
Kwentin Eastberg	Apalachee Regional Planning Council

The Vice-Chairman requested that the minutes show a quorum was present.

**1. Approval of June 2020 Board Meeting minutes**

As required by the Commission for the Transportation Disadvantaged (CTD) and Florida Administrative Code, Rule 41-2.012(5)(a), the minutes from the June 2020 TD Coordinating Board meeting were submitted for approval by the TD board.

**Action:** The minutes were approved as presented. (Griffin, Edwards)

**2. Old Business**

Mr. Eastberg informed the board that there was no old business for discussion.

**3. New Business**

**a. Election of a Vice Chairperson**

As required by the Commission for the Transportation Disadvantaged (CTD) and Florida Administrative Code, Rule 41-2.012(2), the election of the Vice-Chairperson was held at the September (organization) meeting.

**Action:** Ms. Gardner nominated Mr. McNeill to continue to serve as the Vice-Chair. With no further nominations the motion passed unanimously (Gardner, Edwards)

**b. Adoption of the Bylaws**

As required by the Commission for the Transportation Disadvantaged (CTD), Planning Grant agreement Task 4: Develop and annually update by-laws for LCB Approval.

Mr. Eastberg presented the bylaws and drew the boards attention to a couple of items including the appointment of alternates, discussion about what percentage of LCB attendance constitutes a quorum to conduct business, and general membership make up. He also explained the duties of the Administrative and Grievance committees.

**Action:** The Bylaws were adopted as presented (Gardner, Prough)

**c. Selection of an Administrative Committee**

As required by the Transportation Disadvantaged Coordinating Board (TDCB) Bylaws: (II.H.Committees), the board will appoint three members to the Administrative Committee.

**Action:** The motion was made to appoint Ms. Edwards to a vacant position on the committee and retain Ms. Rhynes and Mr. McNeill from the previous year. The motion passed unanimously. (Gardner, Prough)

**d. Selection of the Grievance Committee**

As required by the CTD and Florida Administrative Code, Rule 41-2.012(5)(c) and the TDCB Bylaws: (II.H.Committees), the board will appoint three members to the Grievance Committee.

**Action:** The motion was made to appoint Mr. Sutton to a vacant position on the committee and retain Ms. Gardner and Ms. Crawford from the previous year. The motion passed unanimously. (Edwards, Jackson)

**e. Adoption of Complaint & Grievance Procedures**

As required by the CTD and Florida Administrative Code, Rule 41-2.012(5)(c) and as required by the Commission for the Transportation Disadvantaged (CTD), LPAS agreement, Task 5: Develop, annually update, and implement LCB grievance procedures in accordance with the Commission's most recent LCB and Planning Agency Operating Guidelines.

**Action:** The motion to adopt the proposed complaint & grievance procedures passed unanimously. (Prough, Edwards)

**f. Community Transportation Coordinator (CTC) Report**

Ms. Peeler presented the CTC Report for the previous quarter. Ms. Peeler reported that they had 3,381 trips during this reporting period that totaled just under 74,000 revenue miles. She reported 2 unmet trip requests, 64 no shows and 597 unduplicated passengers and also noted that they spent \$416,393 of their \$442,560 allocation for FY 2019-2020.

**Action:** Information Only

**g. ARPC Quarterly Report**

Mr. Eastberg stated that this report has been submitted to the CTD. Major tasks completed this quarter included the quarterly TD Board meeting and minutes of the meeting, also the Transportation Disadvantaged Service Plan (TDSP) update.

**Action:** Information Only

**h. Commission for the Transportation Disadvantaged (CTD) Update**

Mr. Eastberg explained that the joint FPTA/CTD conference was cancelled in person, but a virtual conference would be held that he would be attending.

**Action:** Information Only

**4. Other Business**

**a. Records Update**

Mr. Eastberg announced that as part of the first meeting of the fiscal year, it also acted as the “organizational meeting” and he asked the board to look at the roster to make sure he had the correct contact information for all board members and if they desired they could designate an alternate.

**Action:** Information Only

**b. New Member Training/Public Workshop Announcement**

Mr. Eastberg announced that immediately preceding the next meeting there would be a formal public workshop. This brief workshop would also serve as a refresher course for any returning members as well as help to educate new Board members and members of the public about the Transportation Disadvantaged program. He mentioned this workshop would be considered a separate meeting from our normal quarterly meeting.

**5. Public Comments**

There were no members of the public present.

Ms. Groomes provided a reminder of the agreement the Healthy Start Program has with JTrans to provide vouchers for children at risk or at-risk mothers if insurance isn't available. The program has been doing well and they are looking at expanding further.

**6. Adjourn**

There being no further business, the motion to adjourn was passed unanimously. (Prough, Gardner)

**Approved by majority vote of the Transportation Disadvantaged Coordinating Board on the 27<sup>th</sup> day of October 2020.**

**Signed:**

**Attest:**

\_\_\_\_\_  
Clint Pate, Chairman  
Ernest McNeill, Vice Chairman

\_\_\_\_\_  
Kwentin Eastberg  
TD Program Coordinator



## **AGENDA ITEM: 3a**

**SUBJECT:** Community Transportation Coordinator Report

**BACKGROUND:** The Local Coordinating Board serves as an advisory Board to the CTC and evaluates their services and seeks innovative ways to improve cost-effectiveness, efficiency, and safety. To fulfill this requirement the CTC provides a quarterly summary of coordination activities and a financial report of sponsored and non-sponsored trip costs.

**ATTACHMENTS:** CTC Quarterly Report

**REQUESTED ACTION:** Information Only

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**ACTION TAKEN AT MEETING:**

## COMMUNITY TRANSPORTATION COORDINATOR OPERATIONAL REPORT

<b>COUNTY/CTC</b>	Jackson/JTrans
<b>REPORTING PERIOD</b>	July - Sept 2020
<b>NAMES OF OTHER OPERATORS</b>	

<b>TRIP PURPOSE</b>	<b># TRIPS</b>	<b>VEHICLES</b>	<u>23</u>
Medical	<u>3569</u>	<b>VEHICLE MILES</b>	<u>121352</u>
Employment	<u>459</u>	<b>REVENUE MILES</b>	<u>104742</u>
Education/Training	<u>0</u>	<b>PASSENGER MILES</b>	<u>101493</u>
Shopping	<u>603</u>		
Nutrition	<u>200</u>	<b>ACCIDENTS</b>	<u>0</u>
Other	<u>63</u>	Persons Only	<u>0</u>
<b>TOTAL TRIPS</b>	<u>4894</u>	Vehicles Only	<u>0</u>
		Veh & Persons	<u>0</u>
<b>PURCHASERS</b>	<b># TRIPS</b>	<b>ROADCALLS</b>	<u>0</u>
<i>List all purchasers -</i>			
CTD/Non-Sponsored	<u>2373</u>	<b>COMMENDATIONS</b>	<u>0</u>
<u>MMA</u>	<u>2119</u>	<b>SUGGESTIONS</b>	<u>0</u>
<u>APD</u>	<u>173</u>	<b>CONCERNS</b>	<u>2</u>
<u>AAA</u>	<u>201</u>	<b>GRIEVANCES</b>	<u>0</u>
<u>Other</u>	<u>28</u>		
<u>OOD</u>	<u>0</u>	<b>UNMET REQUESTS</b>	<u>1</u>
		<b>DEFERRED TRIPS</b>	<u>0</u>
		<b>NO-SHOWS</b>	<u>83</u>
<b>TOTAL TRIPS</b>	<u>4894</u>	<b>UNDUP PASSENGERS</b>	<u>337</u>

<b>CONTRACTS</b>	<b>CONTRACT PERIOD</b>	<b>ANNUAL AMOUNT OF ALLOCATION</b>	<b>AMOUNT SPENT TO DATE</b>
CTD/Non-Sponsored	July-June	\$442,560.00	\$97,180.03

**Attachments:** Year-to-date Financial Report including Revenue sources & amounts and Expenditures by cost categories.

**Also attach:** grievances & complaints, advertising efforts, monitoring reports conducted by funding agencies.

## AGENDA ITEM: 3b

SUBJECT: ARPC Quarterly Report

BACKGROUND: The Designated Official Planning Agency (DOPA) submits a quarterly report to the Commission for the Transportation Disadvantaged as part of the planning grant deliverables. The **first quarter** report is provided for review.

ATTACHMENTS: ARPC first quarter report

REQUESTED ACTION: Information Only

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ACTION TAKEN AT MEETING:

**Planning Grant Agreement Tasks  
Quarterly Progress Report**



<b>Planning Agency</b>	Apalachee Regional Planning Council	<b>County</b>	Jackson
		<b>Invoice #</b>	1
<b>Reporting Period</b>	July 1 - September 30, 2020	<b>Grant #</b>	G1N53

<b>I</b>	<b>PROGRAM MANAGEMENT</b>	<b>PROGRESS</b>
A.	When necessary and in cooperation with the LCB, <b>solicit and recommend a CTC</b> . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	No activity this quarter.
B.	Develop and maintain a process for the <b>appointment and reappointment of voting and non-voting members</b> to the local coordinating board. (41-2.012, FAC)	Used process to appoint members to LCB with terms effective 7/1/20.
C.	Prepare <b>agendas</b> for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Prepared and submitted September LCB agenda to CTD and LCB members. A copy of the agenda is attached.
D.	Prepare official <b>minutes</b> of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	Final minutes of the June 2020 LCB meeting are attached.  Draft minutes of the September 2020 LCB meeting are attached.
E.	Provide at least one <b>public workshop</b> annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	No activity this quarter.
F.	Provide staff support for <b>committees</b> of the local coordinating board. (Task 3)	The Administrative and Grievance committees were appointed at the September meeting. Staff support remains ongoing as necessary.
G.	Develop and update annually <b>by-laws</b> for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	Bylaws were adopted by the LCB at the September 2020 LCB meeting. LCB approved Bylaws to CTD are attached.
H.	Develop, annually update, and implement local coordinating board <b>grievance procedures</b> in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	Grievance Procedures were adopted by the LCB at the September 2020 LCB meeting. LCB approved Procedures to CTD are attached.
I.	Provide the Commission with a current <b>membership roster and mailing list</b> of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	A copy of the current membership roster and is attached.

J.	Provide <b>public notice</b> of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Public notice was mailed to the local newspaper announcing the September 2020 LCB meeting. A copy of the notice is attached.
K.	Review and comment on the <b>Annual Operating Report</b> for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	No activity this quarter.
L.	Report the <b>actual expenditures</b> (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	The AER was submitted to the CTD on September 30, 2020. An extension was granted from the 15 <sup>th</sup> to the 30 <sup>th</sup> due to Covid-19.

II.	SERVICE DEVELOPMENT	PROGRESS
A.	Jointly, with the community transportation coordinator and the local coordinating board, develop the <b>Transportation Disadvantaged Service Plan (TDSP)</b> following CTD guidelines. (Task 1)	No activity this quarter.
B.	Encourage integration of “transportation disadvantaged” issues into <b>local and regional comprehensive plans</b> . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	Ongoing.
C.	Encourage the local community transportation coordinator to work cooperatively with <b>regional workforce boards</b> established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	Ongoing.

III.	TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A.	Provide the LCB with <b>quarterly reports</b> of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	April-June 2020 Quarterly Report was emailed to the CTD in July 2020 and was provided to the LCB at the September 2020 meeting.
B.	Attend at least one <b>Commission-sponsored training</b> , including but not limited to, the CTD’s regional meetings, the CTD’s annual training workshop, or other sponsored training. (Task 10)	Planning Agency staff attended various virtual meetings hosted by the CTD throughout the quarter.
C.	Attend at least one <b>CTD meeting</b> each year within budget/staff/schedule availability.	No activity this quarter.
D.	Notify CTD staff of local <b>TD concerns</b> that may require special investigations.	No activity this quarter.
E.	Provide <b>training</b> for newly-appointed LCB members. (Task 3)	No activity this quarter.
F.	Provide <b>assistance</b> to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	No activity this quarter.
G.	To the extent feasible, collect and review <b>proposed funding applications</b> involving “TD” funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	No activity this quarter.
H.	Ensure the local coordinating board conducts, as a minimum, <b>an annual evaluation</b> of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission’s <i>Evaluation Workbook for Community Transportation Coordinators and Providers in Florida</i> (at a minimum using the modules	No activity this quarter.

	concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	
I.	Assist the CTD in <b>joint reviews</b> of the CTC.	No activity this quarter.
J.	Ensure the LCB annually reviews <b>coordination contracts</b> to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	There are no coordination contracts. No activity this quarter.
K.	Implement recommendations identified in the CTD's <b>QAPE</b> reviews.	No activity this quarter.

**Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:**

1. Presented TD information at the ARPC Board meetings in July and September
2. Updated ARPC website as needed.

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.



\_\_\_\_\_  
Representative

10/1/20

Date

## **AGENDA ITEM: 3d**

**SUBJECT:** Grant Review

**BACKGROUND:** Any grant for TD funds may be reviewed by the LCB. Any grant application received will be presented to the Board for review and comment.

Each year the Commission for the Transportation Disadvantaged will allocate Trip and Equipment funds in accordance with Rule 41-2 FAC. A maximum of 25% of the total Trip and Equipment Grant project budget can be used for the purchase of capital expenditures. All capital equipment purchases made with funds from the Transportation Disadvantaged Trust Fund shall be reviewed by the Local Coordinating Board (LCB) and approved by the Commission prior to grant execution. If the Grantee decides to use grant funds to purchase vehicles or other equipment after the date of the Agreement, the Grantee must request the Commission amend the grant to include such equipment. An amended Trip & Equipment Grant Application Form reflecting the capital equipment, reviewed, and signed by the LCB, shall be provided to the Commission prior to execution of the amendment.

The CTC is requesting the reallocation of \$60,000 from Trips to Equipment to purchase a replacement vehicle. The CTC is undecided if it will be a 2-wheelchair position 10 ambulatory position vehicle or an 8-passenger transit vehicle. The requested reallocation of funds will be enough for either as the CTC determines which is the greater need.

**ATTACHMENTS:** Trip and Equipment Allocation Form

**REQUESTED ACTION:** Motion to authorize the Local Coordinating Board Chairperson to sign the amendment.

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**ACTION TAKEN AT MEETING:**



# Transportation Disadvantaged Trip & Equipment Grant Application Form

<b>Legal Name</b>	Jackson County Transportaton, Inc. dba JTrans		
<b>Federal Employer Identification Number</b>	593264135		
<b>Registered Address</b>	P.O. Box 1117		
<b>City and State</b>	Marianna	<b>Zip Code</b>	32446
<b>Contact Person for this Grant</b>	Sharon Peeler	<b>Phone Number Format 111-111-1111</b>	850-482-7433
<b>E-Mail Address [Required]</b>	speeler.jtrans@gmail.com		
<b>Project Location [County(ies)]</b>	Jackson	<b>Proposed Project Start Date</b>	07/01/2020
<b>Budget Allocation</b>			
	Grant Amount – State Allocation [90%]		\$442,520.00
	Grant Amount – Local Match [10%]		\$49,169.00
	Grant Amount – Hold Harmless [90%]		\$0.00
	Grant Amount – Hold Harmless Match [10%]		\$0.00
	Voluntary Dollar Amount		\$27.00
	Local Match for Voluntary Dollars [In Kind]		\$3.00
	<b>Total Project Amount</b>		<b>\$491,719.00</b>

Capital Equipment Request	
Description of Capital Equipment	\$ Amount
2 w/c position, 10 ambulatory Cutaway	\$60,000.00
<b>Total Project Amount</b>	<b>\$ 0.00</b>

*Local Coordinating Board Review IS Required if Requesting Capital Equipment*

If the purchase of capital equipment is included in this Application Form, the application has been reviewed by the \_\_\_\_ Local Coordinating Board.

\_\_\_\_\_  
**Signature of Local Coordinating Board Chairperson**

\_\_\_\_\_  
**Date**

I, the authorized Grantee Representative, hereby certify that the information contained in this form is true and accurate and is submitted in accordance with the 2020-21 Program Manual and Application Instructions for the Trip & Equipment Grant.

\_\_\_\_\_  
**Signature of Grant Recipient Representative**

\_\_\_\_\_  
**Date**