

# LOCAL EMERGENCY PLANNING COMMITTEE, DISTRICT II

2507 Callaway Road, Suite 200, Tallahassee, Florida 32303  
Office (850) 488-6211 ext. 102 Fax: (850) 488-1616

*Chairman: Kevin Peters*  
*Vice Chairman: Chief Tom Quillin*  
*Training Task Force Member: Captain Tom Pescatore*

*Staff to the Committee: Apalachee Regional Planning Council*



***District II Local Emergency Planning Committee Meeting***  
**Wednesday, August 5, 2015**  
**10:00 AM Eastern**

**\*\*\*Tallahassee/Leon Public Safety Complex (Room 112)\*\*\***  
**911 Easterwood Drive**  
**Tallahassee, FL 32311**

## AGENDA

1. Call to Order, Roll Call, and Introductions
2. Approval of Minutes\* ..... 1
3. Chairman’s Report – Kevin Peters
  - A. Recap of State Emergency Response Commission (SERC); LEPC Chairs & Staff; and SERC Training Task Force (TTF) meetings..... 6
  - B. Domestic Security Update: North Florida Regional Domestic Security Task Force (NFRDSTF)
4. Staff Updates – Chris Rietow
  - A. Hazardous Materials Training
  - B. HMEP Planning Project..... 7
  - C. LEPC Plan
  - D. Supplemental Environmental Projects..... 8
5. Other Business – Captain Jason Laursen, Tallahassee Police Dept. Tanker Truck Spill Presentation; LEPC Vice Chair Nominations and Election
6. Public Comment
7. Next Meeting Date and Location – proposed **October 21, 2015** (To be Determined).

\*Requires a Motion from the Committee

**Tallahassee/Leon Public Safety Complex (PSC)  
911 Easterwood Drive  
Tallahassee, FL 32311**

***PLEASE PARK IN THE PUBLIC PARKING LOT OFF OF WEEMS ROAD AND  
SIGN IN AT THE FRONT DESK***



**District II Local Emergency Planning Committee  
Tallahassee/Leon Public Safety Complex  
Room 112  
911 Easterwood Drive  
Tallahassee, FL 32311  
May 5, 2015 – 10:00 AM Eastern  
Meeting Minutes**

**1. Call to Order, Roll Call and Introductions**

Chairman Kevin Peters called the meeting to order, welcomed those in attendance, thanked those that traveled to the meeting at the Tallahassee/Leon Public Safety Complex and asked for self-introductions from those individuals present. Staff indicated that a quorum was present. He reminded all present to sign the attendance roster that had been passed out. The following members were present:

Members and Alternates

Brownell, Pam	Franklin County Emergency Management
Dameron, Tress	Franklin County Emergency Management
Doyle, Philip	Tallahassee Memorial Hospital
Ellerbe, Carol	Jefferson County Emergency Management
Gray, Laymon	FSU/Environmental Health and Safety
Leiva Krause, Nancy	Florida Dept. of Health
Lupton, G.W.	Tallahassee Community College
MacDonell, Sam	Florida Department of Health
Nagy, Jennifer	Leon County Division of Emergency Management
Quillin, Tom	Leon County EMS/Vice Chairman
Peters, Kevin	Leon County Division of Emergency Management/Chair
Pescatore, Tom	Tallahassee Fire Department/TTF Representative
Powers, Robby	City of Tallahassee - EM
Rainey, Eve	Florida Emergency Preparedness Association
Schmid, Paul	City of Tallahassee – Water Quality
Stewart, Gail	FL Dept. of Health/Leon
Taylor, Brad	Wakulla County Sheriff’s Office - EM
Younger, Michael	Tallahassee Community College

Guests

Bowden, Scott	Florida Department of Health
Crook, Ricky	Cummins Power South
Diehl, David	Cummins Power South
Gay, John	Leon County EMS
Joanos, Manny	Leon County Schools
Lara, Jonathan	FL Department of Environmental Protection
Laursen, Jason	Tallahassee Police Department
Mote, Gary	Cummins Power South
Page, Trent	CSX Transportation
Pendleton, Charles	Leon County Schools

Perry, Michele

Tallahassee Police Dept./NFFX

Staff

Rietow, Chris

Apalachee Regional Planning Council

**2. Approval of Minutes**

A motion to approve the minutes of the February 4, 2015 District 2 Local Emergency Planning Committee meeting was made by Eve Rainey and seconded by Chief Tom Quillin. The vote was unanimous.

Chairman Peters announced that the presentation under 'Other Business' would be moved to accommodate Leon County Schools and their colleagues. Manny Joanos of Leon County Schools provided an informative presentation on the compressed natural gas school buses used within the county. Some of the highlights included:

- Started using 8 CNG buses in Leon County in 2008-09
- Quieter engines, less fumes and cheaper fuel
- Expanding to 94 buses in August 2015 (half of total fleet)
- No safety issues to date
- Watched a 10-minutes YouTube video on CNG Safety
- Fueling center in on Connor Blvd
- Safety measures have been implemented at fueling facilities (lighting, lightning arrestors, etc.)
- Should result in 25% increase in the expected life of the buses

Mr. Joanos fielded several questions from the membership and concluded the presentation. Chairman Peters thanked Mr. Joanos, Leon County Schools and Cummins Power South for their time and invited them to stay for the remainder of the meeting.

**A. SERC Training Task Force (TTF) & LEPC Chairs/Staff Meeting Recap**  
**Tallahassee, FL – April 9, 2015**

Training Task Force Meeting Summary Update

Conference Call Updates

- HazMat Symposium Summary by Jonathan Lamm
- 193 registrants (33% increase from last year)
- 25 classroom sessions
- Volusia County Fire Training Facility was used for the hands-on portion of the symposium which worked out very well
- 8 teams participated in the hazmat competition
  - Orange County and City of Orlando received team awards
  - Clay County received individual award for risk assessment
- FFCA was an excellent partner for this year's event
  - TTF will meet with FFCA soon to explore partnership for the 2016 HazMat Symposium
  - Likely that the next symposium will be in the same location based on success in 2015

SERC HazMat Technician Competency Check-off, Tech Refresher Check-off and SERC HazMat Training Guidelines update by Ric Stilp of EREC

Statewide Risk, Vulnerability and Capabilities Assessment Update by Paul Wotherspoon

- Consultant Ernst and Young hired for the capabilities assessment
- Brian Richardson of DEM is overseeing the project
- One of seven regions has been completed as a pilot
- Deadline is June 30<sup>th</sup>
- See FAQ on [www.floridadisaster.org](http://www.floridadisaster.org) under Preparedness and Natural Hazards

LEPC Chairs and Staff Meeting

- Brad Martin, Sunshine 811 Presentation
  - Contractors required to call 2 days before digging
  - Utilities will be out within 2 full business days to mark lines
  - \$500 citations issued for noncompliance
  - 80% stays within the County Clerk's office
  - Code Enforcement and law enforcement officials are virtually unaware of the program
  - Would greatly appreciate the LEPCs assistance in getting the word out on the Call Before You Dig program (Ch. 556 F.S.)

Supplemental Environmental Project (SEP) Database Presentation by Richard Butgereit

- Database is up and running, but not available for full use (not officially released yet)
- Would still like to see :
  - ability to upload attachments (e.g., invoices, specs, etc.) as well as review by LEPC and approval by EPA
  - Pre-populate LEPCs, fire stations
  - Sort by status
  - Projects – ad
- [www.floridadisaster.org/SEP](http://www.floridadisaster.org/SEP)
- When you log into SharePoint, you can view the projects
- We have been asked to hold off on outreach until the enhancements are completed
- DEM estimates there are 3-5 facilities per year in Florida that are fined by the EPA
- If SEP is selected in lieu of fine, 75% of fine can be applied to project
  - 25% will go to General Treasury

HA Work Group Update by Dwayne Mundy

- RPCs not handling HA Program management in 2015-16 due to the denial of budget authority by the Governor's Office
- Critical facility inventories are available through SharePoint (same as GATOR)
- Can be downloaded into ARC GIS or the new Marplot
- Progress is being made towards getting the HAs into GATOR

FY 2015-16 HMEP Grant Review by Paul Wotherspoon

- State funding has been reduced again this year
- District 2 received \$22,000 for planning and \$38,447 for training in 2014-15
- Amounts for 2015-16 are unknown at this time

- Paul has application available upon request

FY 2015-16 Draft HA Contracts distributed for review

- Contracts appear to be the same as last year
- \$110 penalty per facility with mistakes after first review
- Asked be DEM to forward out facility lists to counties that perform their HAs

TRANSCAER

- Paul is working to bring training to FL in September or October
- No dates or locations have been chosen

**State Emergency Response Commission (SERC) Meeting Recap**

**April 10, 2015 – Tallahassee, FL**

New Primary Member LEPC Appointments were approved (see agenda package)

- Chief Todd Notley, Tallahassee Fire Dept. (Firefighting Occupational Category)

New Alternate Member

- Brad Taylor, Wakulla County Sheriff’s Office (Emergency Management Occupational Category)

E-Plan Update

- Approximately 94% of facilities in Florida now reporting facility inventories using E-Plan
- Considering a proposal to require site plans to uploaded to E-Plan
- May also consider mandating the use of E-Plan in Florida at next meeting (currently paper copies are still permitted)
- DEM estimates that there are approximately 12,500 facilities within the state
  1. 11,100 have registered, with about 10% that have not
- Paul Wotherspoon is encouraging more responders to request E-Plan access

• *Domestic Security Update: North Florida Regional Domestic Security Task Force Update*

- Next Region 2 RDSTF meeting is tentatively scheduled for June 5<sup>th</sup>
- 2015 Rural Summit was April 15-17, 2015 at the Florida Public Safety Institute
  - Several members indicated that they attended and that the event was an excellent training opportunity
  - Chairman Peters reported that next year’s event will have a focus on the health discipline

**4. Staff Update**

A. *Regional Hazardous Material Response Training (No new training since the last LEPC meeting)*

Training Summary

Date	Course	Location	Hours	Participants
N/A				

### Upcoming Training

- Working to schedule an 8-hr Technician/HAZWOPER Refresher course in June for FSU
- See agenda package: 8-hr Flammable Liquid Tank Truck Fire Attack and Extinguishment courses for TFD's HazMat Team shifts on May 12-14, 2015
- Working to schedule 4-hr HazMat Awareness Level Courses in Franklin Counties
- 1.5-hr CSX (CSX Operation Respond) course in Tallahassee on June 30<sup>th</sup>
- DEM is working to bring more TRANSCAER training to the State later in the year
  - Tallahassee is a potential location
- Still have around **\$17K** in training funds through Sept. 30<sup>th</sup>.

### B. HMEP Planning Project Update

- Selected LEPC Exercise for 2014-15 Planning Project
- Have held 2 planning meetings to date
  - Final Planning Meeting is scheduled for Thursday, May 7<sup>th</sup>
- Exercise scheduled for May 21<sup>st</sup> at the TFD Training Division
- Scenario involves a tanker truck carrying hazmat involved in a collision

### C. Hazards Analysis Update

- Staff has submitted deliverables for the 2014-15 HA for District 2 counties (minus Wakulla and Jackson) to DEM on May 1<sup>st</sup>
- 79 facilities total
- Waiting for DEM review and approval

### D. Supplemental Environmental Projects Update

- LEPC role will be to populate the database with projects needed in District 2
- Potential EPA fine coming to a facility in Gulf County

Other Business – Chairman Peters indicated that representatives from Gulf, Franklin, Wakulla, Leon and Jefferson Counties should stay after the meeting for a presentation on Surge Map Updates by Denise Imbler.

Public Comment – No public comment provided.

**Next Meeting** – Proposed August 5, 2015 (T.B.D.).

### **Meeting Adjournment**

Chairman Peters thanked everyone for their attendance and participation. There being no further business, the meeting adjourned at 11:40 AM Eastern Time.

**SIGNED:**

**ATTEST:**

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**KEVIN PETERS**

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**CHRIS RIETOW**

# LOCAL EMERGENCY PLANNING COMMITTEE, DISTRICT II

2507 Callaway Road, Suite 200, Tallahassee, FL 32303  
(850) 488-0211 ext. 102 Fax: (850) 488-1616

*Chairman: Kevin Peters*

*Vice Chairman: Chief Tom Quillin*

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*Staff to the Committee: Apalachee Regional Planning Council*



June 17, 2015

Ms. Donna Ray  
Contract Manager  
Division of Emergency Management  
2555 Shumard Oak Blvd.  
Tallahassee, Florida 32399-2100

Dear Ms. Ray:

The District 2 LEPC would like to request the following changes to the District's membership roster:

- Please **replace** Chief Tom Quillin, Leon County EMS as the primary member (Occupational Category – First Aid) with Chief Chad Abrams. Chief Quillin is officially retiring on June 30, 2015.
  - Please **add** Captain/ Special Operations/ Field Operations Supervisor John Gay as the alternate
- Please **replace** primary member Katie Sherk, North Florida Region of the American Red Cross with Nicole King (Occupational Category – Emergency Management)
  - Jacar McCloud remains as the alternate
- Please **add** primary member Captain Jason Laursen, Tallahassee Police Department (Occupational Category – Law Enforcement)

All corresponding member nomination forms have been included for your records. If you have any questions, please do not hesitate to contact Chris Rietow at (850) 488-6211 ext. 102.

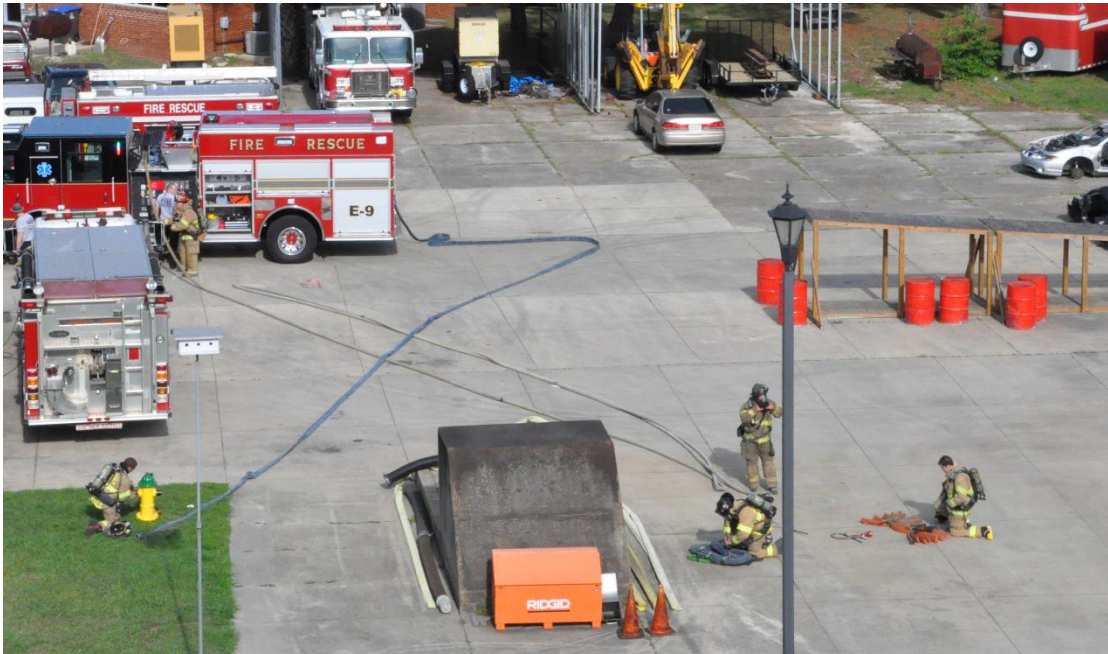
Sincerely,

A handwritten signature in black ink that reads "K. L. P." followed by a stylized flourish.

Kevin Peters  
Chairman, District 2 LEPC



May 21, 2015  
Tanker Trouble – District 2 LEPC Exercise Photos



# News Releases – Compliance and Enforcement

## EPA Inspections Reveal Clean Air Act Violations at Wilbur–Ellis Company Facilities in White Cloud, Troy and Silver Lake, Kan.

Release Date: 07/16/2015

Contact Information: Angela Brees, 913–551–7940, brees.angela@epa.gov

### Environmental News

#### FOR IMMEDIATE RELEASE



(Lenexa, Kan., July 16, 2015) – In a settlement agreement with EPA Region 7 filed today, Wilbur–Ellis Company has agreed to pay a \$67,404 civil penalty to settle alleged violations of the Clean Air Act at its fertilizer facilities in White Cloud, Troy, and Silver Lake, Kan. The company is also required to spend an additional \$113,121 on emergency response equipment to complete a Supplemental Environmental Project, benefitting the Sedgwick Fire Department and Doniphan County.

EPA inspections revealed the company exceeded the threshold quantity of anhydrous ammonia in processes at each of the three facilities. This requires each facility to file a Risk Management Plan with EPA and implement a risk management program. The inspections also noted violations of the Clean Air Act’s Chemical Accident Prevention regulations at each facility.

Anhydrous ammonia is used in fertilizers, and can cause rapid dehydration and severe burns if inhaled. Short–term exposure at high concentrations can cause death. The threshold quantity of anhydrous ammonia in a process is 10,000 pounds. Facilities holding more than 10,000 pounds of anhydrous ammonia in a process are required to comply with EPA’s Risk Management Program regulations.

The regulations seek to prevent accidental releases of extremely hazardous substances and reduce the impact of releases that do occur. The Risk Management Plan is available to help local fire, police, and emergency response personnel prepare for and respond to chemical emergencies at the facilities.

“Companies have a responsibility to their employees, and the surrounding communities, to ensure they are using the best safety practices, and adhering to all regulations, when working with potentially dangerous chemicals,” said EPA Region 7 Acting Administrator Mark Hague. “The Chemical Accident Prevention regulations exist to help ensure our communities are healthy, and that companies are doing all they can to work safely.”

In addition to the \$67,404 cash penalty, Wilbur–Ellis will provide \$113,121 worth of emergency response equipment to the Sedgwick Fire Department and Doniphan County through performance of a Supplemental Environmental Project. A SEP is intended to be a project that produces environmental or public health and safety benefits, earning partial credit by EPA to offset the cost of the penalty.

“A Supplemental Environmental Project is a great tool to provide tangible benefits to the communities near these companies, while also holding the companies accountable to applicable environmental laws and regulations,” said Hague.

By agreeing to the settlement, Wilbur–Ellis Company has certified that it is in compliance with the Clean Air Act and all of its requirements.

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UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

MAR 10 2015

OFFICE OF  
ENFORCEMENT AND  
COMPLIANCE ASSURANCE

**MEMORANDUM**

**SUBJECT:** Issuance of the 2015 Update to the 1998 U.S. Environmental Protection Agency Supplemental Environmental Projects Policy

**FROM:** Cynthia Giles  
Assistant Administrator *Cynthia Giles*

**TO:** Regional Administrators

I am pleased to issue the 2015 Update to the EPA Supplemental Environmental Projects Policy (Update or 2015 Update), which reflects and incorporates by reference all of the guidance and implementation decisions made about Supplemental Environmental Projects (SEPs) since the issuance of EPA's SEP Policy in 1998. This Update supersedes the 1998 Policy, and is effective immediately.

Consolidating the wealth of existing SEP guidance is intended to encourage use of the Policy by helping facilitate and streamline the inclusion of SEPs in civil enforcement settlements whenever appropriate. The 2015 Update is also intended to underscore the Agency's continuing strong support for SEPs, which can be powerful tools to secure significant environmental and public health benefits beyond those achieved by compliance, and to help address the needs of communities impacted by violations of environmental laws.

The Update covers when it is appropriate to include a SEP in an enforcement settlement, how to evaluate proposed SEPs, and the information and certifications that must be included in settlement documents. It reflects all SEP-related guidance documents issued by OECA over the past seventeen years, as well as the policy and implementation decisions made during two national meetings organized by OECA's Principal Deputy Assistant Administrator.<sup>1</sup> It also provides clarifying language on points of longstanding implementation practice and technical corrections. The 2015 Update highlights some notable Agency priorities, including Children's Health, Environmental Justice, Innovative Technology and Climate Change. In addition, for ease of use and clarity certain sections of the Update have been edited and reordered, and the Policy now includes a topical Table of Contents.

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<sup>1</sup> A complete list of these policy and implementation memoranda and decisions can be found at <http://intranet.epa.gov/oeca/oce/slpd/sep.html>.

The Update reflects the collaborative efforts of our National SEP Work Group, our Regional Counsel and Enforcement staff, our Office of General Counsel, the Department of Justice, and OECA staff from the Office of Civil Enforcement, the Federal Facilities Enforcement Office, the Office of Environmental Justice and the Office of Site Remediation Enforcement, as well as input from several EPA program offices. I appreciate their collective efforts and thank them for their willingness to help facilitate this Update.

My hope is that this Update will enable case teams to more efficiently and effectively include SEPs in settlement of civil enforcement cases, and I continue to actively encourage all enforcement practitioners to consider SEPs wherever they may be appropriate.

Questions regarding the 2015 Update may be directed to Caroline Makepeace (202-564-6012), Beth Cavalier (202-564-3271) or Jeanne Duross (202-564-6595) in the Special Litigation and Projects Division, Office of Civil Enforcement.

Attachment

cc:

Office of General Counsel  
Regional Counsels and Deputy Regional Counsels  
Regional Enforcement Directors  
Chief, Environmental Enforcement Section, Department of Justice  
OECA Office Directors  
Regional Enforcement Coordinators  
Headquarters and Regional SEP Policy Coordinators