

LOCAL EMERGENCY PLANNING COMMITTEE, DISTRICT II

2507 Callaway Road, Suite 200, Tallahassee, Florida 32303
Office (850) 488-6211 ext. 102 Fax: (850) 488-1616

Chairman: Kevin Peters
Vice Chairwoman: Gail Stewart
Training Task Force Member: Captain Tom Pescatore

Staff to the Committee: Apalachee Regional Planning Council



District II Local Emergency Planning Committee Meeting
Tuesday, October 20, 2015
10:00 AM Eastern

*****Capital Area Chapter of the American Red Cross*****
1115 Easterwood Drive
Tallahassee, FL 32311

AGENDA

1. Call to Order, Roll Call, and Introductions
2. Approval of Minutes* 1
3. Chairman’s Report – Kevin Peters
 - A. Recap of State Emergency Response Commission (SERC); LEPC Chairs & Staff; and SERC Training Task Force (TTF) meetings..... 7
 - B. Domestic Security Update: North Florida Regional Domestic Security Task Force (NFRDSTF)
4. Staff Updates – Chris Rietow
 - A. Hazardous Materials Training..... 8
 - B. HMEP Planning Project
 - C. LEPC Plan 10
 - D. County Hazards Analysis Summary Presentation
5. Other Business
6. Public Comment
7. Next Meeting Date and Location – To Be Determined.

*Requires a Motion from the Committee

**Capital Area Chapter of the American Red Cross
1115 Easterwood Drive
Tallahassee, FL 32311**



**District II Local Emergency Planning Committee
Tallahassee/Leon Public Safety Complex
Room 112
911 Easterwood Drive
Tallahassee, FL 32311
August 5, 2015 – 10:00 AM Eastern
Meeting Minutes**

1. Call to Order, Roll Call and Introductions

Chairman Kevin Peters called the meeting to order, welcomed those in attendance, thanked those that traveled to the meeting at the Tallahassee/Leon Public Safety Complex and asked for self-introductions from those individuals present. Staff indicated that a quorum was present. He reminded all present to sign the attendance roster that had been passed out. The following members were present:

Members and Alternates

Brownell, Pam	Franklin County Emergency Management
Dameron, Tress	Franklin County Emergency Management
Ellerbe, Carol	Jefferson County Emergency Management
Gay, John	Leon County EMS
King, Nicole	American Red Cross
Laursen, Jason	Tallahassee Police Department
Leiva Krause, Nancy	Florida Dept. of Health
Notley, Todd	Tallahassee Fire Department
Peters, Kevin	Leon County Division of Emergency Management/Chair
Pescatore, Tom	Tallahassee Fire Department/TTF Representative
Powers, Robby	City of Tallahassee - EM
Rainey, Eve	Florida Emergency Preparedness Association
Stewart, Gail	FL Dept. of Health/Leon
Taylor, Brad	Wakulla County Sheriff's Office - EM
Teaf, Christopher	Florida State University - Toxicology
Younger, Michael	Tallahassee Community College

Guests

Bowden, Scott	Florida Department of Health
Brown, Kerri	American Red Cross
Clark, Ashton	Florida Department of Law Enforcement
Crozier, Joe	Apalachee Regional Planning Council
Judah, Lindsey	City of Tallahassee - EM
Lara, Jonathan	FL Department of Environmental Protection
Lemarque, Roger	Wakulla County Sheriff's Office – EM
Tammisetti, S'ri	City of Tallahassee
Woehle, Melissa	FL Department of Environmental Protection

Staff

Rietow, Chris	Apalachee Regional Planning Council
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2. Approval of Minutes

A motion to approve the minutes of the May 5, 2015 District 2 Local Emergency Planning Committee meeting was made by Christopher Teaf and seconded by John Gay (requesting a minor correction to the Members and Guests listing). The vote was unanimous.

Chairman Peters announced that the presentation under 'Other Business' would be moved to accommodate Leon County Schools and their colleagues. Manny Joanos of Leon County Schools provided an informative presentation on the compressed natural gas school buses used within the county. Some of the highlights included:

- Started using 8 CNG buses in Leon County in 2008-09
- Quieter engines, less fumes and cheaper fuel
- Expanding to 94 buses in August 2015 (half of total fleet)
- No safety issues to date
- Watched a 10-minute YouTube video on CNG Safety
- Fueling center in on Connor Blvd
- Safety measures have been implemented at fueling facilities (lighting, lightning arrestors, etc.)
- Should result in 25% increase in the expected life of the buses

Mr. Joanos fielded several questions from the membership and concluded the presentation.

Chairman Peters thanked Mr. Joanos, Leon County Schools and Cummins Power South for their time and invited them to stay for the remainder of the meeting.

A. SERC Training Task Force (TTF) & LEPC Chairs/Staff Meeting Recap Cocoa Beach, FL – July 16, 2015

Training Task Force Meeting Summary Update

Nomination of Vice Chair for the TTF (current Vice Chair is Chief Mike Murphy)

- Re-nominated and will serve another 2-year term

HazMat Symposium 2016 Update - J. Lamm

- Planning will commence after FFCA Summer Session (conference calls are beginning)
- Will have a more complete report at the next quarterly meeting
- Major staff turnover at District 6 (loss of LEPC Chair and Staff)
- Planning of the symposium was the District 6 LEPC Planning Project

Training Guidance Document Revision Update - Lee Newsome EREC

- Document completed and will be uploaded to the DEM website
- Limited hard copies were made available to TTF members and LEPC staffers
- Approved by the SERC
- Looking for funding to create competency check off

US Coast Guard HazMat Presentation - Mike Murphy

- PowerPoint given on recent USCG hazmat coordination activities with the various sectors and SERC HazMat Teams
- Working proposal/MOU is applicable when a hazmat incident occurs off Florida waters
- USCG Sector Commander will notify FL DEM of a need for a hazmat response for recon

- FL-based SERC HazMat Team techs that have trained with the USCG will be deployed to the ship by the USCG for recon
- Based upon the recon the USCG will coordinate with USCG Sector Mobile Strike Team/ salvagers/ local resources to determine an action plan

Florida State Fire Marshal's Office - John Khonke

- 50/50 chance the DSOC funds the 6 HazMat/WMD teams that were recently defunded based on the threat assessment work that shows RMP facilities throughout states and corresponding response resource areas
- Chief Todd Notley attending the most recent DSOC meeting and reported that efforts are still moving forward for funding in FY 2016-17
 - Chief Notley explained to Eve Rainey that the Ernst & Young Study was the source of the data for the threat assessment

LEPC Chairs and Staff Meeting

LEPC Chair Election

- Richard Delp (District 1 LEPC Chair) elected as the new Chair of Chairs

Planning and training funds from District 5 have been reallocated to District 3, 6 and 8

- Converted planning funds to training funds

HA Workgroup Update - Dwayne Mundy

- Last conference call was June 3rd
- Free product called 7-Zip (to work around the 100 Mb file portal upload limit)
 - DEM can then use 7-Zip to reconstitute the files
 - This allows for all users of SERC portal to access HA data
- DEM has worked with ESRI to create tool that takes the HA data and puts them into a geo-database for viewing through GATOR
- Critical facility downloads are now available on SERC portal
- State Defined Fields in CAMEO (trying to keep the burden low on industry): facility tab and individual chemical tab
 - Facility tab: Do you have a hazmat team, do you have a written response team, does local fire department have an up-to-date fire pre-plan, SERC number,
 - Chemical tab: frequency of chemical shipments and mode
- Requesting that all facilities upload site plans to E-plan

Chemical Suicide and Mobile Meth Labs no longer eligible under HMEP Training funds

- PHMSA asserts the courses don't align with its focus on transportation-related hazardous materials training

Reduction in HMEP funds for 2015-16 of approximately \$55K statewide

- Unsure of how this will impact training and planning awards at the District level

HMEP Planning Grant will combine planning and training into a lump sum to allow for more flexibility at the LEPC level

- Will still be used for planning and training purposes

Legislative proposals update: budget requests have been put in for LEPC Support Staff increase to \$60K as well as HA Program transition to RPCs

Discussion on the new RPC/LEPC Boundaries

- Names vs numbers naming convention discussions to be continued
- One proposal included eliminating the district numbers and using the first part of the RPC names such as the Apalachee LEPC or the South Florida LEPC (as the boundaries are the same)
- A new LEPC logo will need to be made regardless as the current logo still shows District 5 which was eliminated with the loss of the Withlacoochee RPC

Currently LNG is exempt from EPCRA regulations

- DEM will be looking into the potential removal of this exemption as FL will likely continue to grow as an LNG exporter via the ports

**State Emergency Response Commission (SERC) Meeting Recap
July 17, 2015 – Cocoa Beach, FL**

New Primary Member LEPC Appointments were approved (see agenda package pg. 6)

- Chief Chad Abrams, Leon County EMS (First Aid Occupational Category)
- Nicole King, American Red Cross (Community Groups Occupational Category)
- Captain Jason Laursen, Tallahassee Police Dept. (Law Enforcement Occupational Category)

SERC approved motion for DEM to work with the Governor's office to change Chair/ Alt Chair structure to a Chair (DEM)/ Vice Chair (DEP) structure.

B. Domestic Security Update: North Florida Regional Domestic Security Task Force Update

- Ashton Clark reported the funding committee last week to complete the funding templates for submission in September
- The next North Florida RDSTF meeting has been scheduled for September 16th

4. Staff Update

A. Regional Hazardous Material Response Training

Training Summary

Date	Course	Location	Hours	Participants
5/12/15	8-hr Tanker Rollover Course	TFD Training Facility	8	17
5/13/15	8-hr Tanker Rollover Course	TFD Training Facility	8	34
5/14/15	8-hr Tanker Rollover Course	TFD Training Facility	8	19
6/23/15	8-hr HazMat Tech Refresher	TFD Training Facility	8	21
7/30/15	1.5-hr CSX Operation Respond Training	TFD Training Facility	1.5	20
7/14/15	Chlorine Tank Car Training Dome	TFD Training Facility	NA	NA

Upcoming Training

- Chlorine Tank Car Training Dome expected to be delivered by August 20th
- 40-hr Chemistry for First Responders (Bay County EOC) on August 24th
 - Waiting on approval from DEM to send 6 personnel from TFD
- 16-hr Advanced HazMat Life Support (Tallahassee) on Sept 28th
 - Waiting on approval from DEM
 - May have 5 open slots available, if approved
- This will encumber all training HMEP training funds from FY 2014-15, if approved
- New HMEP training funds will be available on October 1st

B. HMEP Planning Project Update

- Selected LEPC Exercise for 2014-15 Planning Project
- Exercise held on May 21st at the TFD Training Division
- Scenario involved an overturned tanker truck carrying hazmat involved in a collision
- See page 7 for exercise photos
- Held After Action Meeting on July 2nd
- Completed AAR/IP
- Selected HazMat Commodity Flow Study for 2015-16 Planning Project (last completed in 2009)
- Work will begin soon on a tabletop exercise for biennial exercise requirement involving a train derailment near the Public Safety Complex

C. LEPC Plan Update

- Annual EPCRA requirement to update the LEPC Plan
- Submitted to DEM on June 30th
- Waiting for DEM review
- Will be approved by the SERC at the October meeting

D. Supplemental Environmental Projects Update

- Available at <http://www.floridadisaster.org/sep>
- Since last meeting added attachments for projects, LEPC Review status/date, Impact areas, among many more additions
- Should be ready roll out in 2-3 weeks
- Designed so that the benefitting agency/organization inputs the projects
- \$1M fine could allow for \$750K of funds to remain in the impacted jurisdiction/regional/statewide as an SEP (\$250K goes to EPA coffers/general treasury)
- Decision to initially go with a SEP is entirely up to the facility (with EPA approval)
- LEPC role will not be to populate the database with projects needed in District 2, but to promote the website
- Potential EPA fine coming to a facility in Gulf County

Additionally, HA contracts have been executed and work has begun in the region. Staff also announced that 2012 Emergency Response Guidebooks are available upon request. Nancy Leiva-Krause noted that she could use a case for DOH Environmental Health personnel.

5. Other Business – Captain Jason Laursen, TPD Tanker Truck Spill Presentation

- Captain Laursen provided an informative 20-minute overview with photographs of the 2010 Tanker Truck collision incident in Tallahassee

- Over 1,500 gallons of gasoline spilled onto Capital Circle
- Running car pinned underneath the gasoline tanker with a passenger trapped inside
- Very dangerous situation that was used as a learning experience and the basis for the recent LEPC Exercise (HMEP Planning Project – Tanker Trouble)

Vice Chair Election to replace Chief Quillin

- Chairman Peters provided a summary of the Vice Chair responsibilities outlined the procedures for the election of a new LEPC Vice Chair and called for nominations
- Final nominations included Scott Nelson, Chad Abrams and Todd Notley
- Voting members elected Gail Stewart by ballot as the new Vice Chairwoman
- Chairman Peters as well as the LEPC membership congratulated Ms. Stewart

Chairman Peters reported that he would like to dedicate some time at future LEPC meetings reviewing some of the District’s Hazards Analysis data using county profiles.

- Staff concurred that it would be good idea and that he could prepare and present the information over the next three meetings

Nancy Leiva-Krause requested that her current alternate be replaced by Scott Bowden.

- Staff requested a brief email that included Scott’s contact info so that he could prepare the paperwork
- Ms. Leiva-Krause also suggested that she may have a potential outreach project for the LEPC that involved the blind

Vice Chairwoman Stewart reported that Robby Powers is coordinating an ICS 300 course on Aug. 18-20 and an ICS 400 course on Dec. 8-9. Registration is available on SERT TRAC.

Eve Rainey announced that FEPA has nominated Chairman Peters as the new representative on the State Emergency Response Commission for Hazardous Materials to replace Ron Mills.

6. Public Comment – No Public Comment given.

7. Next Meeting and Location – Chairman Peters proposed that he would like to consider the October meeting as a possible opportunity for other counties or organizations to host the District 2 LEPC meeting. He then opened the floor for volunteers. There was general consensus that the PSC was a central location that worked well for the meetings. Nicole King offered to host the next meeting at the American Red Cross. Staff proposed October 21, 2015 as the next date and noted he would work with the Chairman and Vice Chairwoman to ensure there were no conflicts.

Meeting Adjournment

Chairman Peters thanked everyone for their attendance and participation. There being no further business, the meeting adjourned at 12:04 pm Eastern Time.

SIGNED:

ATTEST:

KEVIN PETERS

CHRIS RIETOW

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September 1, 2015

Ms. Donna Ray
Contract Manager
Division of Emergency Management
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399-2100

Dear Ms. Ray:

The District 2 LEPC would like to request the following changes to the District's membership roster:

- Please **replace** John Johnson, Florida DEP as the primary member (Occupational Category – Local Environmental Groups) with Melissa Woehle.
 - Please **add** Jonathan Lara as the alternate
- Please **replace** alternate member Philip Cavicchia, Florida Department of Health with Scott Bowden (Occupational Category – Health)
- Please **add** primary member Bill Duncan, Florida Department of Transportation (Occupational Category – Transportation)
- Please **remove** primary member Linda Dunwoody, Veolia Environmental Services (Occupational Category – Facility Operators)
- Please **remove** primary member Alex Looke (Occupational Category – Interested Citizens)

All corresponding member nomination forms have been included for your records. If you have any questions, please do not hesitate to contact Chris Rietow at (850) 488-6211 ext. 102.

Sincerely,

A handwritten signature in black ink that reads "K. L. PA".

Kevin Peters
Chairman, District 2 LEPC

Attachments

**Local Emergency Planning Committee
Training Summary FFY 2014 – 2015**

Date	Course	Location	Hours	Participants	Total Hours
12/10/14	8 hr HazMat Tech Refresher	TFD Training Facility	8	11	88
1/21-23/15	2015 HazMat Symposium	Daytona Beach, FL	N/A	3	60
2/7/15 & 2/14/15	16-hr HazMat Operations Course	Monticello Volunteer Classroom	16	33	528
4/20/15	U.S. Coast Guard Exercise	Apalachicola, FL	8	2	16
5/12/15	8-hr Tanker Rollover Course	TFD Training Facility	8	17	136
5/13/15	8-hr Tanker Rollover Course	TFD Training Facility	8	34	272
5/14/15	8-hr Tanker Rollover Course	TFD Training Facility	8	19	152
6/23/15	8-hr HazMat Tech Refresher	TFD Training Facility	8	21	168
7/14/15	Chlorine Tank Car Training Dome	TFD Training Facility	NA	NA	NA
8/24-28/15	Chemistry for First Responders	Bay County EOC	40	5	200
9/28-29/15	16-hr Advanced HazMat Life Support (AHLs)	TFD Training Facility	16	15	240
TOTALS			120	160	440



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*****FREE*****

8-hour OSHA HazMat Technician Level Refresher Course

Date: October 30, 2015
Time: 8:00 am – 5:00 pm
Location: Tallahassee Fire Department Training Division
Training Room 2
(2964 Municipal Way, Tallahassee, FL 32304)

The District 2 Local Emergency Planning Committee (LEPC) is sponsoring a one-day (8-hour) **HAZWOPER Refresher Training** for public safety responders, public works, public health, and utilities employees. This course provides OSHA Technician Level trained personnel first-on-the-scene with refresher information needed to recognize, evaluate, and control an incident involving the release or potential release of hazardous materials. It is intended for members of a hazardous materials response team, teams that are being formed, or for others who may be called upon to respond to a chemical emergency.

The focus of the course is on recognizing and evaluating a hazardous materials incident, organizing the response team, protecting response personnel, identifying and using response resources, implementing basic control measures, decision-making and protecting the public.

Topics to be discussed are: chemical and physical properties of hazardous materials; toxicology; recognition and identification of hazardous materials; direct-reading instruments; standard operating guides, personnel protection and safety; and sources of information.

This program will concentrate on response to hazardous materials emergencies, including transportation-related incidents, at the Technician Level using the criteria established by Florida State Emergency Response Commission. The course will be instructed by Emergency Responders Educators and Consultants (EREC), Inc.

To register, please contact Chris Rietow, LEPC Coordinator at (850) 488-6211 ext. 102 or e-mail at crietow@thearpc.com Registration deadline is Tuesday, October 26, 2015. There is a maximum of 24 participants for this course.



STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

BRYAN W. KOON
Director

September 16, 2015

Mr. Kevin Peters, Chair
District 2 Local Emergency
Planning Committee
2507 Callaway Road, Suite 200
Tallahassee, FL 32303

Dear Mr. Peters:

The Division of Emergency Management (DEM) has completed its review of the 2014/2015 District 2 Local Emergency Planning Committee (LEPC) Hazardous Materials Emergency Plan update. The evaluation indicates that the plan meets the LEPC Hazardous Materials Emergency Plan Compliance Criteria. The Compliance Planning Section will recommend to the State Emergency Response Commission (SERC) that they approve the plan update at the October 2015 meeting.

If you have any questions or need additional information regarding the plan's approval, please contact me at (850) 413-9918.

Sincerely,

Donna Ray,
Contract Manager
Technological Hazards Section

DR/

cc: LEPC Staff Contact