Apalachee Local Emergency Planning Committee (LEPC) Coordinator
Apalachee Regional Planning Council
Job Posting

Apalachee Regional Planning Council, a governmental body serving Calhoun, Franklin, Gadsden, Gulf, Jackson, Jefferson, Leon, Liberty and Wakulla counties, announces the following job opportunity:

Position Title:
Apalachee Local Emergency Planning Committee (LEPC) Coordinator

About the Company:
ARPC, a multi-purpose governmental agency of the State of Florida, provides technical assistance in the areas of economic development, environmental planning, emergency management, transportation, geospatial, growth management, housing, and resiliency to meet the needs of our member local governments within the nine-county Apalachee Region. The Region covers Calhoun, Franklin, Gadsden, Gulf, Jackson, Jefferson, Leon, Liberty, and Wakulla counties and their municipalities. ARPC's mission is to serve our member local governments by providing technical assistance & planning expertise in a variety of disciplines.

Vision Statement:
Leading our communities toward a vibrant future by leveraging expertise to deliver innovative solutions that guide growth, development, and resilience.

Position Summary:
The Local Emergency Planning Committee Coordinator is primarily responsible for coordinating the activities of the Apalachee Local Emergency Planning Committee (LEPC), Hazardous Materials Emergency Preparedness (HMEP) program and the Hazard Analyses (HA) program, in addition to a variety of emergency planning and technical assistance activities for our Region's nine counties and their municipalities. The Coordinator will also assist as needed with other work/projects conducted by the APRC Emergency Management Department, including a variety of exercises, plans, project consultation and response actions.

Minimum Requirements:
- Education: Bachelor's degree in Political Science, International Affairs, Criminology, Public Administration, Urban and Regional Planning, Emergency Management or a related field (Master's preferred). Relevant work experience may be substituted for formal education requirements on a year-for-year basis.
- Preferred ICS 100, 200, 700, 800, G-300, G-400.
- Experience: Minimum of one (1) year of work experience in Emergency Management, Public Safety, or a related filed.
- Must be eligible to work in the United States.

Benefits:
Working for Apalachee Regional Planning Council is more than a paycheck. Our total compensation package for employees features a highly competitive set of employee benefits including:
- Annual and Sick Leave benefits
- Ten paid holidays and two Personal Holidays each year
- Group Insurance coverage options, including health, life, dental and vision
- Retirement plan options, including employer contributions- for more information, please click www.myfrs.com
- And more!

Employment Status, Wages:

Start Date:	Immediately
Hours per Week:	Full-time (40 hours/week), Exempt Status
Starting Compensation:	$ DOQ

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How to Apply:
ARPC asks that candidates interested in this opportunity provide an application (which can be found on ARPC's website), writing sample, and a cover letter to HR@arpc.org. You may also provide a résumé; however, it will not take the place of the application. Candidates will not be considered until all documents are received.

ARPC is an Equal Opportunity Employer. In compliance with United States Equal Employment Opportunity guidelines and the Americans with Disabilities Act, the ARPC provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. ARPC is a Drug Free & Tobacco Free Workplace.